



NEWS RELEASE

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FOR IMMEDIATE RELEASE

SUNSET KEY GUEST COTTAGES A WESTIN RESORT

245 Front Street
Key West, FL 33040
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Reservations: (888) 477-7SUN (786) / 1-888-WESTIN-1
www.SunsetKeyIsland.com / www.westin.com

Fact Sheet

Resort Location: Sunset Key Guest Cottages, a Westin Resort, is located on Sunset Key, a luxury island just 500 yards from Key West, Florida. Sunset Key is approximately 27 acres and contains a private residential community in addition to the resort. Cars are not permitted on the island. Transportation to and from Sunset Key is aboard our 24-hour launch service which docks at the Westin Key West Resort & Marina.

Accommodations: We offer 37 elegantly appointed cottages consisting of one bedroom cottage suites, two bedroom cottages, and three bedroom cottages. The cottages are designed in traditional Key West architecture and offer magnificent Garden and Ocean views. Gardenview cottages have views of the gardens and pool area. Oceanview cottages have limited ocean views from some area of the cottage. Oceanfront cottages have direct ocean views. All cottages have an equipped kitchen, living and dining areas; and the latest amenities including the acclaimed Westin *Heavenly Beds*, VCR/DVD player and CD player.

Meetings and

Function Space: Cottage guests may utilize the meeting facilities offered at the Westin Key West Resort & Marina. Facilities include 7,000 square feet of indoor function space and over 10,000 square feet of outdoor function space. We offer special group rates for bookings of 5 or more cottages. One bedroom cottages are not available for group reservations. Please contact our group sales office directly for more information.

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Launch

Transportation: Sunset Key offers a 24-hour launch transportation service between the island and Key West. From 8:45 a.m. to 2:30 a.m. (the next morning) we offer two launches that run every half-hour from both the Westin Marina and from the Sunset Key Guest Dock. From 2:30 a.m. to 8:45 a.m. we offer one launch that runs on demand. A Transportation Schedule will be given to guests at time of check in.

Grocery Shopping: The Resort offers a grocery shopping service to have a cottage pre-stocked with pre-selected items chosen by the guest. A shopping list will be mailed to the guest with a confirmation letter. A shopping list is also available in the cottage. We request that we have 48 hours notice to fulfill all orders. Special requests are welcome and our staff will notify the guest if an item cannot be obtained.

Breakfast Basket: A complimentary breakfast basket and newspaper is delivered to the cottage porch each morning. The breakfast basket consists of freshly baked muffins and other bakery specialties. At turndown the night before, complimentary orange juice will be placed in the cottage refrigerator for guests to enjoy with the breakfast basket.

Chef Assistance: Guests can enjoy their own private chef and server to cook meals in their cottage. Please call Latitudes Beach Cafe, our island restaurant, for more information and for arrangements. We do require two weeks notice for private chef service.

Concierge: The concierge's office is located on the island, and it is staffed from 7:30 a.m. to 9:30 p.m. daily. The concierge can make arrangements for water activities, transportation services, golfing, city tours, restaurant reservations, baby-sitting services and more.

Gift Shop: The Sunset Key Gift Shop contains upscale clothing, shoes, accessories, beach necessities, gift items and much more. Hours are 8:20 a.m. to 10:00 p.m. daily.

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Latitudes Beach Cafe: Latitudes Beach Cafe, the restaurant at Sunset Key, offers alfresco beachfront dining overlooking the Gulf of Mexico. Latitudes cuisine is flavored with Caribbean accents and is open for breakfast, lunch, and dinner. In-room service is available. Hours are from 7:00 a.m. to 10:00 p.m. Sunday through Thursday and to 11:00 p.m. Friday and Saturday. Attire for breakfast and lunch is casual; shirts and shoes are required. Attire for dinner is "country club casual," collared or dress v-neck shirts and dress shorts are acceptable. Tank tops and/or cover-ups are not allowed for dinner. Advance reservations are highly recommended for cottage guests, especially during holidays and special event periods. Special arrangements can be made for large groups.

Flippers Pool Bar: Flippers Pool Bar offers tropical libations and food items from Latitudes for those enjoying the pool area. Hours are from 11:00 a.m. - 5:00 p.m. daily

Recreation: Key West offers watersports activities, an 18 hole golf course, museums, theater, shopping and restaurants. Our concierge will be able to assist with all extracurricular activities. Sunset Key offers two tennis courts, massage therapy services, white sandy beach, zero-degree entry pool, two whirlpools, check-out service for books, movies, CD's and board games. Beach shoes are recommended as there are coral rocks on the beach as you start walking into the water. In addition to the recreation offered at Sunset Key, cottage guests can utilize all of the services offered at the Westin Key West Resort & Marina; such as, the fitness facility and a thirty-six slip full-service marina.

Reservation Policy: A deposit for partial or full stay will be required at time of booking. If requirement is not met or in the event of a no show, deposit may be forfeited. Minimum cancellation notice of 3-21 days will be required in order to receive a full refund of deposit. If minimum day requirement is not met, deposit will be nonrefundable. Please verify at time of booking for your specific deposit and cancellation requirements. An 11.5% tax is assessed to all cottage charges. A \$75.00 extra person charge will apply to the third adult (over 18 years of age) in a one bedroom cottage suite. The maximum number of people per cottage (incl. children) is as follows: One-bedroom cottage suites up to 3 persons, two-bedroom cottages up to 5 persons, and three-bedroom cottages up to 7 persons.

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Transportation: Sunset Key is located about 10 minutes from Key West International Airport, about one hour from Marathon Airport and about 3 1/2 hours from Miami International Airport. If arriving by car, valet service and self parking are available at the Westin Key West Resort & Marina parking garage. If flying into Key West International Airport, Florida Keys Group Transportation offers 24-hour luxury van service for large groups and sedan service for smaller groups. Florida Keys Group Transportation will pick up and drop off anywhere in Key West, including the Key West International Airport. Limousine arrangements can be made with 48 hours notice. Taxi Cabs are readily available at the Key West International Airport. The average one way taxi fare is \$15.00 for one or two people and \$7.50 for each additional person. If flying into a South Florida Airport, private air service can be coordinated to Key West. Please call the Concierge Manager for more information and for reservations.

If arriving by boat, cottage guests are able to dock at the Westin Key West Marina. The Westin offers a 36-slip full-service marina that can accommodate any size motor yacht. Please contact the Marina Dock Master for availability and fees.

Check-In/Out: Standard Check-In time is 4:00 p.m. All guests check-in at the Westin Key West Resort Front Desk Reception area. Guests and their luggage will be escorted to the launch for the 10 minute ride to Sunset Key. The launch departs the Westin Marina at forty-five minutes past the hour (i.e., 3:45 p.m., 4:45 p.m., 5:45 p.m., etc.). To ensure a quicker check-in, we recommend that an estimated arrival time be given at time of booking reservation. At Sunset Key, an island representative will be waiting to greet the guest(s) and to take them to their cottage. Standard Check-Out time is 11:00 a.m.

Pets: Pets are not allowed at the Sunset Key Guest Cottages

Important Phone Numbers

Resort Manager - (305) 292-5390
In-House Reservations - (305) 292-5300, (888) 477-7SUN (786)
Guest Relations - (305) 292-4376
Concierge - (305) 292-5390
Latitudes Beach Café - (305) 292-5394
Group Sales Office (bookings of 5 or more cottages) – (305) 292-4360
Westin Key West Resort & Marina - (305) 294-4000
Westin Key West Marina Dock Master - (305) 294-4000, ext. 7575

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